

PRIVACY POLICY

Last Updated: Mar 2024

1. Introduction

Angola Tax & Accounting LLC ("we," "our," or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you interact with our services, including our SMS messaging system. By using our services, you agree to the terms of this Privacy Policy.

Angola Tax & Accounting LLC
204 South Wayne St
Angola, Indiana 46703
Phone: (260) 665-7369
Website: angolatax.com

2. Information We Collect

We collect information that you provide directly to us, including:

- Personal identification information (name, address, email address, phone number)
- Tax identification numbers and financial information
- Communication preferences and consent for SMS messaging
- Service-related information and documentation
- Payment information
- Communication history and interactions

3. SMS Messaging Policy

3.1 Consent

By providing your mobile phone number and opting in to our SMS service, you expressly consent to receive text messages from us. You may opt-in by:

- Completing our mobile consent form during initial consultation
- Responding to our opt-in invitation with "START" or "SUBSCRIBE"
- Providing written consent during account setup

3.2 Opt-Out Procedures

You may opt-out of SMS messages at any time by:

- Replying "STOP" to any of our messages
- Contacting our office

- Submitting a written request
- Message and data rates may apply.

4. How We Use Your Information

We use collected information for:

- Providing tax and accounting services
- Sending service-related communications and reminders
- Processing payments
- Complying with legal obligations
- Improving our services
- Responding to your inquiries

5. Data Security Measures

We implement appropriate technical and organizational security measures to protect your information, including:

- Encryption of sensitive data
- Secure servers and networks
- Access controls and authentication
- Regular security assessments
- Employee training on data protection
- Secure document disposal procedures

6. GLBA Compliance

As a financial institution under the Gramm-Leach-Bliley Act (GLBA), we:

- Provide privacy notices to clients
- Implement information security programs
- Protect against unauthorized access
- Regularly assess and update security measures
- Maintain confidentiality of client information

7. Information Sharing and Disclosure

We may share your information with:

- Authorized employees and service providers
- Government agencies as required by law
- Third parties with your explicit consent

We do not sell or rent your personal information to third parties.

8. Your Rights and Choices

You have the right to:

- Access your personal information
- Request corrections to your information
- Opt-out of communications
- Request data deletion (subject to legal requirements)
- Receive a copy of your information
- File a complaint with regulatory authorities

9. Changes to Privacy Policy

We reserve the right to modify this Privacy Policy at any time. We will notify you of any material changes through our website or direct communication.

10. Contact Us

For questions about this Privacy Policy or our privacy practices, please contact us at:

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204 South Wayne St
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Email: privacy@angolatax.com